

FOZIA



Data Entry Specialist

+923111416428

Kot Ameer Buzz Khan Kasur

foziasiddique322@gmail.com

EDUCATION

2022

University of the Punjab

Completed Graduation in political science

2019

BISE LHR BOARD

completed intermediate

SKILLS

Data Entry

Retype image

Inpage

Typing

PDF Conversion

I am ambition and hardworking. To purpose career in a progressive organization that provides opportunity for career growth and professional development in order to groom overall personality. I am excellent in working with others to achieve a certain objective on time with excellence.

WORK EXPERIENCE

2022

GOOD THINKER ORGANIZATION

After Complete my Course Two Month (ON JOB TRAINING) in Election Commission of Pakistan and NGO Good Thinker Organization in Kasur City 1 January to February 2022.

CERTIFICATE

Microsoft Office Specialist to Achieve in 7 April 2021 by Chief Executive Officer Satya Nadella. One Year Diploma in VTI College (PVT) Passing Year 1 January 2021 to 31 December 2022 in Computer Application and Office Professional.