**OBJECTIVES**

A focused and optimistic person with a passion for solving challenging problems, with my knowledge in management, I am passionate about seeking opportunities that will enable me to grow professionally and become a more rounded individual.

**EDUCATION & CERTIFICATIONS**

Umaru Musa Yar'adua University katsina March **2018**

**Bachelor of Science Economics**

**Second class, lower Division**

**Keyway International school katsina July 2013**

**National examination council**

**S/Unguwa primary school katsina**

**2001-2007**

**Primary School leaving certificate**

**Joint professional certificate in computer studies October 2017**

**National Youth Service Corps (NYSC)**

**2018-2019**

**WORK EXPERIENCE**

**Kano Electricity Distribution Company (KEDCO)**

**Youth corper October 2018-2019 July**

•Support commercial department with systematically collecting, compiling and reviewing external document & reports to reduce turnaround time by 50%

•Receive and register and summarize key issues in official documents for immediate resolution

•Liaise with power plants COO’s to obtain NERC-KPI’s on a monthly basis

• Support commercial department to obtain and analyze preliminary statement from the market operators and finance department at KEDCO for variance analyst

**- Hold preceding officer in INEC 2019 general election**

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**-Assistant Marketing Manager at Shareef Safaan Investment ltd. (July 2019- January 2020)**

**-Cashier at Mudatex, Mudassir and Brother ltd. (January 2020- November 2022)**

**SKILLS**

|  |  |
| --- | --- |
| • Proficiency in Microsoft office applications | • Good communication skills |
| • Strong organization and administrative skills | • analytic skills |

**Hobbies:**

Research, Travelling, chatting, puzzles

**Referees**

Adamu Muhammad

Ministry of health katsina state

07068504838

Jamila Abdullahi

Federal Higher Court Abuja

08032127883

Abubakar Adamu

Businessman

09039398290