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Phone

+94755978803

Date of birth

06-06-1996

Nationality

Srilankan

Link

<https://www.linkedin.com/in/mohammadu-navas-mohammadu-sijan-a42451139>



Skills

Participated in Athletic Meets in
District & Provincial Level.

Participated in Career Guidance
Programmers.

Patient Self motivated Team
Player.

Top Skills Merchandising #
Customers Service # Marketing

Industry Skills Retail Sales # Store
Management #Retail # Sales

Excellent Team Worker.

Inter Personal Skills Time
Management # Managemet

Customer assistance



Languages

Tamil

Advanced

Singhala

Advanced

English

Intermediate

Arabic

Elementary

Mohammadu Navas Mohammadu Sijan

Operation Supervisor (Food and Delivery services)

I am very passionate about the work that I do in my job. It may not have much experience with other jobs but I am a hard worker and I don't stop until the job is done. My goals are to finish school and be employed somewhere where I can excel and get my job done as soon as possible. A company that has advancement opportunities will be interested. My objective is to get employment with a well respected company.

Experience

Address Validation Officer (Food and Delivery services)

Carriage WLL Doha Qatar

February 2017 - January 2018

Verifying customer location to Google Navigation system and provide accurate Location give to Deliver team is it very to deliver accurate Time management.

Head Cashier

Hameedia Group (PVT) Ltd. Colombo

2015 - December 2017

Experienced Cashier with a demonstrated history of working in the luxury goods and jewelry industry. Skilled in Reporting & Analysis,ERP Navison Operating system and good Customer Service, Sales, Retail, and Customer Relationship Management (CRM). Strong information technology professional with a BA in Public Relations focused in PR and Marketing from Metric College Betticaloa Srilanka.

Operation supervisor (Food and Delivery services)

Carriage WLL Doha Qatar

January 2018 - December 2019

Carriage aims to deliver in the most efficient manner by creating a high-quality platform as well as handling all the logistics. We dont just offer food delivery service; Carriage also provides on-demand delivery of flower shops, grocery items, electronics & games, pharmaceuticals, pet supplies, health supplements, optics, cosmetics & perfumes and baby supplies. Carriage offers the fastest delivery service in the Middle East with an estimated average delivery time of 25 minutes with GPS live tracking that allows you to view your order while being delivered to your desired location. Available in United Arab Emirates, Kuwait, Saudi Arabia, Qatar and Bahrain.

Regional Visual Merchandiser

Hameedia Group Colombo

January 2016 - 2018

Sitting under the larger Hameedia oven brands and some of international brand like Lee,venhusen, Killer,Livise,

I run and manage the daily Visual Merchandising across the of merchandising stores. All over countries

merchandising stores all over country.

As our underwear label continues to grow, I often travelling interstate to manage run and open our new stores. I also work closely alongside my national VM manager on campaigns visual, new window concepts and planning new store openings.

My daily tasks include:

- . VM management of store
- . Sales maximisation of stock
- . Retail planning
- . Stock management
- . Management communications

My key responsibilities are as follows:

- . Visiting all underwear stores and outlet stores.
- . Ensuring new stock is out on the shop floor.
- . Ensuring correct signage and price point are displayed.
- . Running and overseeing new window campaigns installed.
- . Re-merch floor fixtures and wall fixtures.
- . Style and dress mannequins.
- . Restock floor when needed.
- . Grow and develop relationships with stores managers and team.
- . Travel interstate to prepare for international visitors.
- . Travel interstate to train new visual merchandiser employees.

▪ **Retail Sales Associate**

Hameedia Group *Colombo*

December 2013 - 2015

I am an extremely passionate and outgoing individual. With over 2 years of work experience I have been exposed and gained experience in customer service and support in many different ways. With this experience and knowledge under my belt I understand how important and crucial good customer service is. I am someone who is passionate in helping others and am looking for a career in customer service which is why I would be perfect for this position. Having experience of working in sales, I am constantly building and strengthening my ability to interact with others and build a strong repour with not only my customers but my staff too. I have a great deal of practice working in a team environment as I have played team sports for over a decade and am very comfortable working with others being able to support one another and work together rather than alone. I am an honest, hardworking and determined individual who is eager and willing to add to my knowledge base and skills and look forward to hearing from you.

Education

- **Diploma in formation technology**

British College Of Applied Studies *Betticaloa*

2014 - 2014

Successfully Completed Diploma in information technology (MARIT)

- **Hardware Engineering With Networking.**

British College Of Applied Studies *Betticaloa*

2014 - 2014

Successfully Completed Diploma in information technology (MARIT)

- **Quick Book**

Metrix College *Betticaloa*

2015 - 2015

Successfully Done Computerized Accounting & and quickbook.

- **English**

British College Of Applied Studeis *Betticaloa*

2014 - 2014

Successful completed Diploma in English Language.

- **Microsoft office**

British College Of Applied Studies *Betticaloa*

2014 - 2014

Successfully Completed Diploma in Computer .

Microsoft Word

Microsoft Excel

Microsoft PowerPoint

Microsoft Access

- **Web Design**

British College Of Applied Studeis. *Batticalo*


2014 - 2014

Successfully completed Diploma in Web Designing.

- **Diploma In Cabin Crew Member**

Honours & Awards

Best Employee of the award from Heedaia group I have achieved my goals on my carrier.



I do hereby declare that all the details given by me are true and accurate to the best of my knowledge.

Mohammadu Sijan.