
MAJID SADEGHIPOUR

SKILLED ACCOUNTANT, EXPERIENCED AUDITOR, AND ANALYTICS ENTHUSIAST

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PROFESSIONAL SUMMARY

Accomplished and dedicated Accountant with 4+ years of experience in well-known producing and servicing companies, with a strong auditing background. Confident in the ability to unlock new levels of team success via combining knowledge and responsibility. Strong track record of exceeding expectations and outperforming targets utilizing skill sets in identifying weaknesses in systems, representing alternative methods, and optimizing outputs. Committed to life-long learning and continuous improvement.

SKILLS

- Accounting and bookkeeping
- Accounts Payable and Receivable
- Bank Reconciliation
- Financial Statements and budgeting
- General Ledger Entries
- Tax Preparation
- MS Office Suite
- Data inputting and systems analyzing
- IFRS familiarity
- Superior attention to detail
- Cloud accounting and accounting software
- Finance

WORK HISTORY

Accountant, 10/2023 - Current

Silk Road Consulting Engineers Co – Tehran

- Registering and documenting the transactions and accounts of 5 out of 40 projects of the company.
- Detecting weaknesses in the Project Information System of the company and suggesting the adjusting procedures for Silk Road Consulting Engineers Co, established in 2004.
- Assisting in reducing outstanding receivable balances arising from overdue accounts by up to 30% through diligent and continuous follow-up.

Accountant, 06/2020 - 09/2023

HIMCO – Tehran

- As the accountant, I carefully registered project accounts and transactions, ensuring accuracy beyond current activities. Reviewing previous records, I detect deviations in currency exchange rates within contracts, crucial for financial integrity.
- When I joined HIMCO as an accountant, the company's accounting system was basic, with just the general ledger in place. I chose to be in charge of the development of various subsystems such as inventory, treasury, fixed assets, and procurement by writing procedures and overseeing their implementation.
- I've collaborated with external auditors on over three occasions during the annual audit process, ensuring the provision of required documentation and promptly addressing any concerns or findings that arose.

External Auditor, 01/2018 - 08/2020

Behrad Moshar Audit Firm – Tehran

- As a result of auditing various companies, the skill of planning and organizing to challenging conditions and gaining an understanding of the industry and company activities, and interpreting them in light of real conditions, has been acquired. This skill has been highly effective in understanding the core needs of business units and addressing them. I should add that the domestic accounting standards are identical to the IFRS.
- Evaluated the effectiveness of internal controls, recommending improvements to enhance operational efficiency and mitigate risks.
- Assessed compliance with applicable laws and regulations concerning taxes, employee benefits, and environmental obligations, among others.

EDUCATION

Master of Accounting

University of Kurdistan - Sanandaj, Kurdistan Province

Bachelor in Accounting

Tabriz Azad University - Tabriz, Tabriz Province

CERTIFICATIONS

- IELTS, 7, 10/2023
- Certified for the senior auditor from the Association of Certified Public Accountants,
- Certified in different ways of financing projects -Professional accountants center for training, 128 hours.
- Certified in international financial reporting standards (IFRS) - Professional accountants center for training, 40 hours.

OTHER INFORMATION

In preparation for the CFA Level 1 examination, the premier international certification for financial professionals worldwide. Another topic I found necessary for advancing my career is learning a programming language, which I'm currently pursuing by taking a Python course in the fields of finance and accounting.