



Abdul Qadeer

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PROFESSIONAL SUMMARY

Dedicated Community and Social Media Manager with 4+ years of management experience. Hardworking and resourceful with a friendly and professional demeanor. Looking forward to get a higher role of management in blockchain Gaming industry. You are welcome to get help in social media management of Web3, Gamefi, Metaverse, NFTs, and Defi Projects.

Experiences

Assistant Community Manager (Discord)

The Kryptomon – GameFi Project (Feb 2022 – Present)

- Management of Discord Team
- Discord server Maintenance
- Organizing community contests
- Events and activities planning for the community
- Community growth & engagement strategies building
- Preparing reports for team

Defi Community Coordinator

E-BankC App – Defi App (March 2022 – May 2022)

- Setup and Management of Discord server
- Organizing & growing community
- Events and activities planning for the community
- Preparing reports for team

Community Specialist

Rare Art – NFT Art Project (Jan 2022 – Mar 2022)

- Setup and Management of Discord server
- Content planning for Twitter
- Organizing & growing community in discord
- Events and activities planning for the community
- Preparing reports for team

Assistant Project Manager– Engineer

99 LogiTech – Blockchain Company (May 2021 – Jan 2022)

- Assisting Senior Team for Project Management
- Testing of Defi Apps
- Preparing reports of tests
- Test case building
- Management of team for tasks

Computer Teacher

Freelancer -2020-2021

- Computer Instructor
- Management of Institutes
- Lesson planning

Social Media Manager

Freelancer -2018-2020

- Content Planning
- Graphics design, posts banners etc.

EDUCATION | CREDENTIALS

Bachelors in Educational Management (B.ed)

Allama Iqbal Open University Gujranwala

- Management of Staff and Institutes
- Working with teaching staff
- Exploration of new teaching methods

Bachelor of Computer Science (BS-CS)

University of Sargodha (UOS) Sargodha

- Study of Computer Theories
- Management and Marketing Tactics
- Analytical thinking skills

CORE PROFICIENCIES

- *Communication*
- *Events Management*
- *Community Engagement*
- *Content Planning*

- *Analysis & Report building*
- *Team Work*
- *Microsoft (Word, Excel, PowerPoint)*
- *Photoshop/Canva*

- *CRM Tools (Click up, Asana)*
- *Designing Skills*
- *Social media Ads setup*

All the references available on demand