

Yaheia Suliman Yaheia Babikir

Mobile: : (+249) 91 133 4550 - (+249) 11 300 6410
Email: : YaheiaAlomda@gmail.com
Address : Omdurman, Abu Se-id, Block No.12, Khartoum, Sudan

WORK EXPERIENCE:

Dec 2017 – Present

- **Content Writer.**

- Freelance.
- Got outstanding results in:
 - Writing research studies and publications in a clear, accurate, structured manner, and with the appropriate language according to the publication's purpose.
 - Editing reports for spelling, grammar, and punctuation errors.
 - Gathering data and background research from scientific resources.
 - Design the graphs and tables clearly and accurately.
 - Social media platform administration.

September 2019 –
November 2021

- **Writer and online services officer.**

- Manarat Al-Bilad for trading Est, Riyadh - KSA.
- Got outstanding results in:
 - Researches, reports, and online publications registration documents in terms of writing, editing, and designing.
 - Branding and marketing tasks.
 - Online registrations and updates related to the Saudi authorities.

February 2018 –
August 2019

- **Medical Sales Representative.**

- Manarat Al-Bilad for trading Est, Riyadh - KSA.
- Got outstanding results in medical supplies.
 - Marketing and presentation.
 - Market research and analysis.
 - Search and apply for vacancies.
 - Writing and quotations and purchasing inquiries.
 - Importing process and stock management.
 - Follow up sales operation and vacancies results.
 - Delivery and payment follow-up.
 - Customer service and other relevant tasks.

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EDUCATION:

- 2020 – Present
- **Master of Business Administration (MBA).**
 - University of the people.
 - Business administration.
- 2011 – 2016
- **Master of Sciences (M.Sc.)**
 - The University of Khartoum, Khartoum, Sudan.
 - Faculty of Medical laboratory sciences.
 - Specialized in Haematology and Serology.
- 2006 – 2010
- **Bachelor of Sciences (B.Sc.)**
 - Omdurman Islamic University, Khartoum, Sudan.
 - Faculty of Medical laboratory sciences.
 - Specialized in Haematology and Serology.

SKILLS:

- Knowledge of pharmacology and drugs in terms of their types, ingredients, and mechanism of action.
- Data analysis and statistical calculations via SQL, Excel, SPSS, and R.
- Knowledge of foundation and management of startups and small-cap organizations.
- Meeting deadlines multi-tasking.
- Verbal and written communication skills.
- Native Arabic language besides Fluency in the English language.
- The software includes Microsoft Office (Word, PowerPoint, Excel, and Outlook), Google databases, and cloud.
- Good at using remote work online tools such as Zoom and Skype.