Abdelrahman Mohamed

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# Professional Summary

A motivated and detail-oriented freelancer with over 2 years of experience in content creation, data entry, and AI-powered research. Skilled in crafting engaging content, managing data accurately, and leveraging modern AI tools to boost productivity and efficiency. Committed to delivering high-quality work and exceeding client expectations.

# Skills

- AI Content Creation
- Data Entry & Processing
- PDF to Word/Excel Conversion
- Microsoft Word & Excel
- Internet Research
- Basic Graphic Design (Canva)
- Telegram Bots & Automation
- English-Arabic Translation

# Work Experience

🔹 Freelance Content Creator & Data Entry Specialist
Self-employed | Remote | 2023 - Present
- Created SEO-friendly articles and social media content using AI tools like ChatGPT.
- Handled data entry tasks for clients across various niches (e.g., e-commerce, real estate).
- Designed simple visuals for posts using Canva.
- Helped small businesses automate workflows using Telegram bots.

# Education

🔹 High School Diploma
Beni Suef, Egypt | 2023

# Languages

- Arabic: Native
- English: Good working proficiency