



Marissa M. Santos

I am seeking for a company where I can utilize my skills and gain further experience, not only to improve the status of the company but also automate the working process to the best possible one.

SKILLS

- Hardworking and responsible.
- Excellent attendance record.
- Basic learning in Microsoft Office (Word, PowerPoint, Excel, ETC.)
- Strong sense of ethics.
- Experienced in working groups and individuals using teamwork and collaboration setting goals, and communicating effectively.

PERSONAL INFORMATION

AGE: 23 YEARS OLD
STATUS: SINGLE
BIRTHDATE: OCTOBER 21 1997
NATIONALITY: FILIPINO

EDUCATIONAL ATTAINMENT

2014-2018

PAMANTASAN NG LUNGSOD NG VALENZUELA
+ BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
MAJOR IN MARKETING MANAGEMENT

2010-2014

OBANDO NATIONAL HIGH SCHOOL

2003-2010

OBANDO CENTRAL SCHOOL

AFFILIATIONS

(2014-APRIL 27, 2018)

ASSOCIATION

MEMBER OF JUNIOR MARKETING

Pamantasan ng Lungsod ng Valenzuela

ATTENDED SEMINARS:

February 16, 2014

APP-LOADING

"Installing the world of mobile marketing"

PUP Sta. Mesa, Manila

February 24, 2015

BUSINESS ADMINISTRATION STUDENT'S CONVENTION ENHANCING PARTNERSHIP

"Responding to the Challenges of our Time"

Valenzuela City Astrodome

March 30, 2015

CORPORATE SOCIAL RESPONSIBILITY SEMINAR ENHANCING PARTNERSHIP

"Responding to the Challenges of our Time"

Valenzuela City People's Park, Amphitheater

October 12, 2015

SEMINAR WORKSHOP

"Overcoming Struggles in English"

Valenzuela City, Auditorium

February 17, 2016

PHOTOGRAPHY WORKSHOP

"Painting and photography workshop"

Valenzuela City, Auditorium

February 23, 2016

**RUDIMENTS IN STARTING A BUSINESS AND BASIC
MARKETING PRACTICES**

*"Managing Diversity in the Business World: A Global
Perspective"*

Valenzuela City, Auditorium

September 09, 2016

DIAMONDS

"Shaping the Best Marketistas"

Valenzuela City, Auditorium

February 22, 2017

"Marketing Professionals in the emerging digital era"

Valenzuela City, Auditorium

September 02, 2017

PERSONALITY DEVELOPMENT SEMINAR

*"Enhancing Personal Effectiveness for Career
Development"*

Valenzuela City Hall, Social Hall

EXPERIENCE

December 4 2017 –
January 31, 2018

INTERNSHIP, HONDA CARS, KALOOKAN INC.
Sales Department

July 6, 2018- March 1, 2020

ACCENTURE INC.
Technical Support Associate
Chat Support/Internet Specialist

July 27, 2020- Present

CONCENTRIX
Chat Support and Email Support
Retail Account

09452770577 | santosmarissa441@gmail.com
41C San Martin St. San Pascual Obando Bulacan

CHARRYLOU M. DUBIN

Team Leader | Accenture Inc.
09988494718

MAE ANNE MANGUBOS

Journalist / Writer
Climate Change Commission
09654096209

I HERE BY CERTIFY THAT THE STATEMENT ABOVE ARE TRUE
IN MY CONSCIENCE, I HOPE I CAN ENTER YOUR
COMPANY FOR MY PROSPERITY LIKE WISE THE
COMPANY.

Marissa M. Santos