

# Translation & Typing Portfolio – IRADUKUNDA Simeon

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## **Freelancer | Translator | Typist**

Languages: English, French, Chinese, Japanese

Services: Translation, Copy Typing, Document Formatting

*Below are sample works to showcase my capabilities.*

### **1. Translation: French to English**

Original (French): Je m'appelle IRRAH. Je suis traducteur et écrivain freelance.

Translated (English): My name is IRRAH. I'm a freelance translator and writer.

### **2. Translation: English to Japanese**

Original (English): Thank you for your support and trust.

Translated (Japanese - basic): ご支援と信頼に感謝します。

### **3. Copy Typing Example**

Handwritten Text (simulated):

"Learning never exhausts the mind. – Leonardo da Vinci"

Typed Text:

Learning never exhausts the mind. – Leonardo da Vinci

### **4. Document Formatting**

Before: Plain text, no headers, no alignment, inconsistent spacing.

After: Added clear headers, aligned paragraphs, and applied consistent formatting.

### **5. CV Formatting Example**

Name: John Doe

Contact: johndoe@email.com

Education:

- B.A. in Education

Experience:

- Freelance Typist & Translator

Skills:

- English, French, Chinese
- Microsoft Word, PDF conversion