

Cyrom Jade Elma

Looking for 2nd Job

Las Piñas 1744

celma.servebest@gmail.com

09171101405

I can manage to work after my regular work, my End of shift is 6pm Est.

I can assist anything that can manage remotely.

Personal Details

Citizenship: Filipino

Work Experience

Information Management Specialist (User ID Provisioning)

XBS Disposition Subsidiary Philippines Inc /The Walt Disney Company

September 2019 to Present

Complex, NC

September 2019 to Present

Got promoted!:))

IT Help Desk

The Walt Disney Company

2018 to March 2021

Thank you for calling Disney IT:)

ATT Technical Support Uverse US

Alphaland Southgate Makati

2017 to 2018

Technical Support Chat

Mall Of Asia

2016 to 2017

Convergys

Mall Of Asia

Service Representative

Care And Tech

2015 to 2015

to 2015

Globe Post paid)

Teleperformance

Makati City

Education

BS in Marine transportation

UPHR - Las Piñas

Quezon National high School

Bachelor's in Information Communication Technology

International electronics and Technical Institute - Las Piñas

Skills

- Computer Literate (10+ years)
- English proficient (10+ years)
- PC Hardware Specialist (Troubleshooting) (6 years)
- PC Software Specialist (Format / Reformatting/Downloading) (2 years)
- Installing Cisco phone, Wi-Fi, CCTV and Cable patching (4 years)
- Active Directory (SAP account/LAN ID Support) (2 years)
- Account Specialist (2 years)
- Billing Explanation (1 year)
- MS Office works (10+ years) Links <http://facebook.com/psalm28>

Languages

- English - Fluent

Links

<http://facebook.com/psalm28>

<https://www.linkedin.com/in/cjelma12/>

Awards

Top performer

January 2018

Until now I am always awarded being the best employee that can handle everything.

Certifications and Licenses

ITIL Fundamentals

Present