

## Contact

alisonfongsaumun@hotmail.com

www.linkedin.com/in/alison-fong-9a9b1197 (LinkedIn)

## Top Skills

Microsoft Office  
Microsoft Excel  
Microsoft Word

## Languages

Malay  
English  
Chinese

# Alison Fong

Discord Name : Sunshine after the rain#3277  
Petaling Jaya

## Summary

I am an experienced professional with over 10 years of proven work experience, in a variety of sectors. I have a solid understanding of business operations and management; along with a strong customer focus and attention to detail. An effective communicator able to develop strong relationships at all levels. Possess the ability to deal with complex data analyses and deliver results within tight deadlines while maintaining accuracy and professionalism. A quick learner who is willing to take on new challenges whilst developing my existing skill set further.

Now, I am a full time trader in Cryptocurrency and NFT. I started exploring cryptos back in late 2020 and also some NFT projects since last year. Throughout the journey, I personally think that there are a lot of opportunities in the metaverse space and it would be a very potential industry in the near future. I have minted a number of NFT projects. I can read, converse and write in three languages Chinese, English and Malay. Below are my working experience.

---

## Experience

Thugz Life NFT  
Discord Moderator  
March 2022 - Present (1 month)  
Remote

Location : Malaysia (GMT +8)  
Language : English, Chinese and Malay (Read, Converse and Write)

### Experience

Discord Community Moderator (Project name : Thugzlife NFT) Solana Chain  
Through my working experience, I have developed a knack for quick problem solving under the pressure of deadlines and time constraints, as well as the ability to work well independently or as part of the team. My primary soft skills are communicative openness, self motivation and responsibility for achieving

results. My research skills allows me to learn the company projects quickly. I can help you out with the following task:

#### Strength

1. Manage questions and answers by the community members.
2. Actively managing and posting engaging content.
3. Suggest and plan activities for the community members.
4. Create automated bots to post on social media contents in discord channel.
5. Generate higher traffic in discord channel.

### Habiqo Management

#### Director

May 2017 - March 2022 (4 years 11 months)

Kuala Lumpur, Federal Territory of Kuala Lumpur, Malaysia

#### Property Management

### GSK

#### Senior Professional Medical Representative

August 2014 - August 2021 (7 years 1 month)

Kuala Lumpur, Federal Territory of Kuala Lumpur, Malaysia

- Promote Respiratory, Allergy and Antibiotics range of products covering Central Private Hospitals.
- Responsible to deliver individual KPIs in non-sales elements and to strengthen territory growth.
- Build and maintain excellent customers' relationship and establish strong customer business development in the Private Hospitals and GP sector.
- Organise and conduct regular GDM for physicians and pharmacists in the private sectors.
- To convince and build relationship with the key opinion leaders to increase usage, gain formulary acceptance and product enlistment for new product.
- Obtain, analyse and report relevant market intelligence to management and add value to developing marketing plans.
- Build strong customer networks and identify business opportunities through market exploration, research and analysis and develop new potential customers to grow the market.

### Apple House Advertising Sdn Bhd, Malaysia

#### Trainee, Event Marketing Representative

May 2011 - July 2011 (3 months)

#### Job Responsibility

- Preparation of event proposals to clients

- Involved in coordinating events such as beauty pageants and car audio shows organised by the company

### Toshiba Tec Malaysia Sdn. Bhd

#### Customer Service Representative

August 2009 - August 2010 (1 year 1 month)

#### Job Responsibility

- Dealing with problem solving for customers on their laptop hardware issues.
- Preparation of daily cash report and inventory management.
- Supervision and mentoring of new staff for on-the-job training.

#### Achievement

- Being awarded as 'Rookie of the year' after four months in the company.

### Sunway Travel

#### Trainee

January 2008 - April 2008 (4 months)

#### Job Responsibility

##### Inbound Department

- Arrange and schedule tours for tourists including inbound tour packages, bus tickets, hotel bookings and car rental reservation.
- Preparation on daily sales report for cash/credit card terms.

##### Ticketing department

- Arrange for flight bookings through phone, walk-in and online bookings.
- Preparation on daily sales report for cash/credit card terms.

##### Outbond department

- Prepare quotation for outbound tour package
- Handle visa application on different countries for customers

---

## Education

### Ulster University

Master's Degree, MSc International Business · (2012 - 2014)

### University of Sunderland

Bachelor's Degree, Business and Marketing · (2010 - 2012)

### Sunway University

