



## Kem Recalde

**City Add:** Purok Trade Ibabang Iyam Lucena

City, Quezon Province

**Mobile:** (093) 0687-9057

**Email:** [mekedlacer14@gmail.com](mailto:mekedlacer14@gmail.com)

### OBJECTIVES

Pursuing opportunity which will allow me to grow professionally, while effectively utilizing my skills to help in promoting your corporate mission and goals. As well to gain experience and knowledge to your company.

### EDUCATION

#### Tertiary:

**Dalubhasaan ng Lungsod ng Lucena Present**

Maharlika Highway, Lucena City

#### Secondary:

**AMA Computer College Lucena 2016 – 2018**  
Brgy. Ibabang Iyam, Lucena City

**Quezon National High School 2012 - 2016**  
Brgy. Ibabang Iyam, Lucena City

#### Elementary:

**Lucena West III Elementary School 2011 - 2012**  
Ilayang Iyam, Lucena City

### TECHNICAL SKILLS

Oriented in Microsoft Office application such as:

- Basic Knowledge in Microsoft Office
- Basic Knowledge in VB.Net
- Basic Knowledge in Computer Programming
- Basic Knowledge in HTML editing

### PERSONAL DATA

**Age:** 19

**Date of Birth:** November 17, 1999

**Gender:** Male

**Civil Status:** Single

**Nationality:** Filipino

**Parents:**

**Mother:** Marivic M. Recalde

### PERSONAL SKILLS

- God - Fearing
- Quick Learner
- Analytic and hardworking,
- Flexible
- Can work well both independently and as a team.

### TRAINING EXPERIENCE

On – the Job Training(OJT) –360hrs.  
AMA Computer College Lucena,  
Accounting Department  
June 2017-February 2018

### REFERENCE

**Mr. Rommel D. Manuquil**  
SHS Adviser  
AMA Computer College  
Contact #+639461824010

**Mrs. Jamilla Marie I. Cailon**  
Accounting Supervisor  
AMA Computer College  
Contact #+639178045574

**I, hereby certify that the above information are true and correct to the best of my knowledge and belief.**

**KEM RECALDE**  
Applicant